

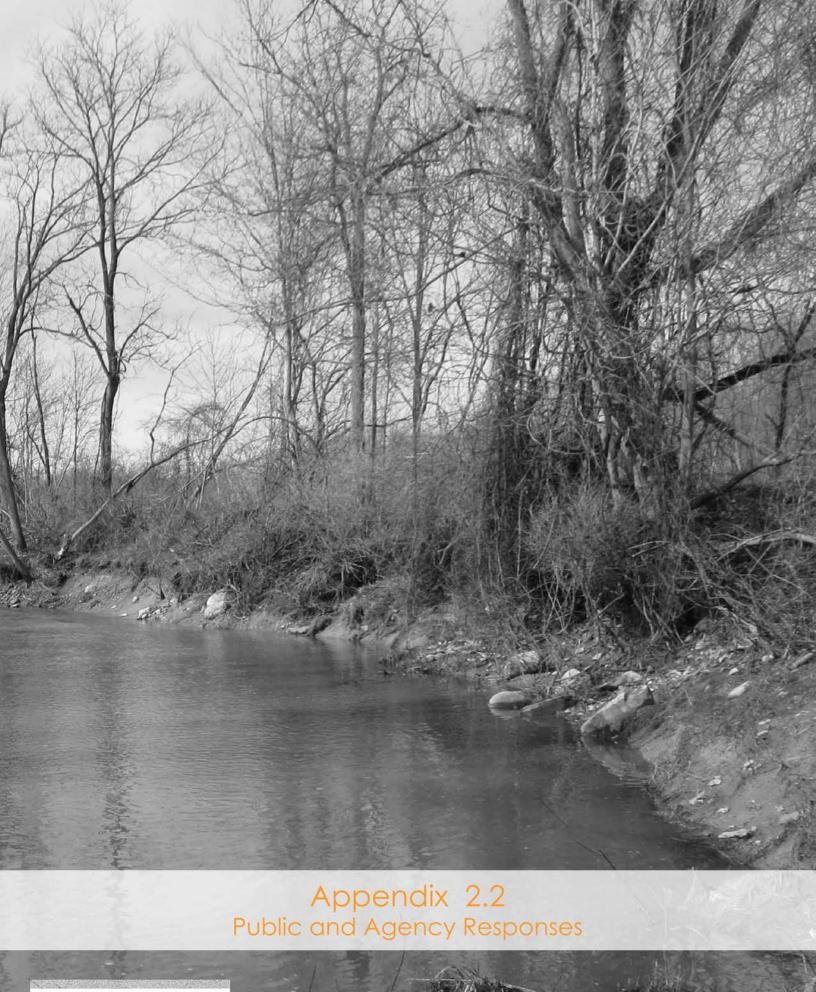
Appendix 2.1 Contact List

Talbotville Wastewater Treatment Plant Municipal Class Environmental Assessment Contact List

Interest	Agency	Title	First Name	Last Name	Division	Title	Address	City	Pr	Postal	Email
Government Con	tacts	Time									
Federal Provincial	Environment Canada Ministry of Natural Resources and Forestry	Mr.	Rob	Dobos	Environmental Protection Operations Division - Ontario	Manager, Environmental Assessment Sed District Planner	867 Lakeshore Road, PO Box 5050 615 John Street North	Burlington Aylmer		Contract of the Contract of th	rob.dobos@ec.gc.ca amanda.mccloskey@ontario.ca
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Provincial	Ministry of Environment and Climate Change	Mr.	Roland	Plante	Southwest Region	Water Inspector	3232 White Oak Road	London			roland.plante@ontario.ca
Provincial	Ministry of Environment and Climate Change	Mr.	Ron	Griffiths	Southwest Region	Surface Water Specialist	733 Exeter Road	London		Andrew Control of the	ron.griffiths@ontario.ca
Provincial Provincial	Ministry of Environment and Climate Change Ministry of Environment and Climate Change	Ms.	Angela	Whiteley	Southwest Regional Office Environmental Assessment & Approvals Branch	District Supervisor Project Evaluator, Project Review Unit	733 Exeter Road 2 St. Clair Avenue West, Floor 12A	London Toronto	A Production (APP)	M6E 1L4 M4V 1L5	
Provincial	Ministry of Municipal Affairs and Housing	Mr.	Bruce	Curtis	Community Planning and Development		659 Exeter Road, 2nd floor	London	5		Bruce.curtis@ontario.ca
Provincial	Ministry of Agriculture, Food and Rural Affairs	Mr.	Drew	Crinklaw	Southwestern Ontario	g parameter and the artist of	667 Exeter Road	London	the state of the s	automorphic appropriately	Drew.crinklaw@ontario.ca
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Provincial	Ministry of Health and Long-Term Care	Mr.	Tony	Amalfa	Environmental Health Policy & Programs	THE PART PROCESSION AND A	393 University Avenue, 21st Floor	Toronto	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		tony.amalfa@ontario.ca
Provincial	Ministry of Tourism, Culture and Sport	Ms.	Penny	Young	Culture Services Unit	Heritage Planner	401 Bay Street, Suite 1700	Toronto	Control of the Contro		penny.young@ontario.ca
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Local	County of Elgin	Mr.	Clayton	Watters	Engineering Services	0 0	450 Sunset Drive	St. Thomas			cwatters@elgin-county.on.ca
Local	County of Elgin	Mr.	Mark	McDonald	Administration	52.25 (A17247)	450 Sunset Drive	St. Thomas	De Jerrigiania	N5R 5V1	
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Provincial Elgin	Provincial MPP Elgin - St. Thomas Health Unit	Mr. Ms.	Jeff Catherine	Yurek Preete		MPP-Elgin-Middlesex-London	750 Talbot Street, Suite 201 West Wing 99 Edward Street	St. Thomas St. Thomas		N5P 1E2 N5P 1Y8	jeff.yurekco@pc.ola.org
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Aboriginal Contact Provincial	Southern First Nations Secretariat	Mr	Paul	Schisler		Manager Technical Services	22361 Austin Line	Bothwell	ON	N0P 1C0	pschisler@sfns.on.ca
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Local Local	Munsee-Delaware Nation	Mr.	Roger Glen	Forrest		Director of Operations	289 Jubilee Road	Muncey	CAGAMETER.		band.manager@munsee-delaware.org
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Local	Delaware Nation (Moravian of the Thames)	Mr.	Justin	Logan		Lands & Resources Consultation Assistan		Thamesville		NOP 2KO	loganju@xplornet.ca
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Local Local Local Local Property Owner Property Owner Property Owner Property Owner Property Owner	DHP Contracting Pittao Homes Royal LePage	Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr. Mr.	Lina Dennis Bob David Deren	Pittao Broome McCaig Burton Lyle		7	22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive	London St. Thomas St. Thomas St. Thomas Tillsonburg	ON ON ON ON ON ON	N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T2	burton.david@bellnet.ca
Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage	Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr.	Lina Dennis Bob David Deren d N Jim Olive Harold	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo		7	22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent	London St. Thomas St. Thomas St. Thomas Tillsonburg St. Thomas St. Thomas St. Thomas	ON ON ON ON ON ON ON ON ON	N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T2 N5P 3T2	burton.david@bellnet.ca
Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage	Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr	Lina Dennis Bob David Deren d N Jim Olive Harold Coby	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo Tebo			22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent 39824 Shady Lane Crescent	London St. Thomas St. Thomas St. Thomas Tillsonburg St. Thomas St. Thomas St. Thomas St. Thomas St. Thomas	ON ON ON ON ON ON ON ON ON ON	N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2	burton.david@bellnet.ca dlyle@cjdleng.com
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Local Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage	Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr. Mr	Lina Dennis Bob David Deren d N Jim Olive Harold Coby Steve Don M.	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo Tebo Keane Tomchick White Goode Goode			22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent 39824 Shady Lane Crescent 39846 Shady Lane Crescent 10284 Greenpark Drive 39749 Shady Lane Crescent 41471 Major Line 41439 Major Line	London St. Thomas St. Thomas St. Thomas St. Thomas Tillsonburg St. Thomas	OX OX OX OX OX OX OX OX OX OX OX OX OX	N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T1	burton.david@bellnet.ca dlyle@cjdleng.com
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Local Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage	Mr. Mr. Mr. Mr. Mr. Mr. Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr.	Lina Dennis Bob David Deren A Jim Olive Harold Coby Steve Don M. Duane Kathy A. William A Robert Jamie Colin	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo Tebo Keane Tomchick White Goode Goode Teixeira Brown Murphy McBain McBain			22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent 39824 Shady Lane Crescent 39846 Shady Lane Crescent 10284 Greenpark Drive 39749 Shady Lane Crescent 41471 Major Line 41439 Major Line 41439 Major Line 40002 Shady Lane Crescent 10049 Florence Street 41319 Major Line 45889 John Wise Line 6415 Centennial Road 10637 Sunset Road 13 Kantor Court	London St. Thomas		N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3S8 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2	burton.david@bellnet.ca dlyle@cjdleng.com skeane1003@rogers.com
Local Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage Cyril J. Demeyere Ltd	Mr. Mr. Mr. Mr. Mr. Mr. Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr.	Lina Dennis Bob David Deren d N Jim Olive Harold Coby Steve Don M. Duane Kathy A. William d N Robert Jamie Colin Donna Dave	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo Tebo Keane Tomchick White Goode Goode Teixeira Brown Murphy McBain McBain Lizmore Sparenberg			22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent 39824 Shady Lane Crescent 39846 Shady Lane Crescent 10284 Greenpark Drive 39749 Shady Lane Crescent 41471 Major Line 41439 Major Line 40002 Shady Lane Crescent 10049 Florence Street 41319 Major Line 45889 John Wise Line 6415 Centennial Road 10637 Sunset Road	London St. Thomas St. Thomas St. Thomas St. Thomas Tillsonburg St. Thomas		N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3S8 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2	burton.david@bellnet.ca dlyle@cjdleng.com
Local Local Local Local Property Owner	DHP Contracting Pittao Homes Royal LePage Cyril J. Demeyere Ltd	Mr. Mr. Mr. Mr. Mr. Mr. Mr. Ms. Mr. Mr. Mr. Mr. Mr. Mr.	Lina Dennis Bob David Deren A Jim Olive Harold Coby Steve Don M. Duane Kathy A. William A Robert Jamie Colin Donna Dave Ian Hans Grant	Pittao Broome McCaig Burton Lyle Robbins Vincent Tebo Tebo Keane Tomchick White Goode Goode Teixeira Brown Murphy McBain Lizmore Sparenberg Chard VanVoorn Jones			22628 Richmond Street 166 Sunset Drive PO Box 589 32 Gladstone Avenue 261 Broadway Street, P.O. Box 460 10295 Greenpark Drive 10295 Greenpark Drive 39824 Shady Lane Crescent 39824 Shady Lane Crescent 39846 Shady Lane Crescent 10284 Greenpark Drive 39749 Shady Lane Crescent 41471 Major Line 41439 Major Line 40002 Shady Lane Crescent 10049 Florence Street 41319 Major Line 45889 John Wise Line 6415 Centennial Road 10637 Sunset Road 13 Kantor Court 7957 Argyle Street 10055 Florence Street	London St. Thomas		N5X 4B2 N5R 3B9 N5P 4B1 N5R 2L4 N4G 4H8 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T1 N5P 3T2 N5P 3T2 N5P 3T2 N5P 3T2 N5R 0A1 N0L 1K0 N5P 4L7	burton.david@bellnet.ca dlyle@cjdleng.com skeane1003@rogers.com
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ealtor	Royal LePage	Mr.	Greg	Earl			808 Talbot Street	St. Thomas	ON	N5P 1E2	greg@gregearl.ca
operty Owner		Mr.	John	McBain			55 Queen Street	St. Thomas	ON	N5R 3J4	
operty Owner		Mr.	Nick	Doelman			41640 Ron McNeil Line, R.R. #6	St. Thomas	ON	N5P 3T1	
operty Owner		Mr.	Don	McCaig			40252 Bush Line	St. Thomas	ON	N5P 3S9	
operty Owner		Mr.	J.	Ostojic			39465 Bush Line	St. Thomas	ON	N5P 3S9	
wner		Mr. and	d N Keith	Locke			39958 Shady Lane Crescent., R.R. # 7	St. Thomas	ON	N5P 3T2	
operty Owner		Mr.	Jason	Small							jason.dtl@gmail.com
operty Owner		Mrs.	Elfriede	Atcheson			9199 Sunset Drive	St. Thomas	ON	N5P 3T2	atcheson@rogers.com
operty Owner		Mr.	Aaron	Atcheson			255 Queens Avenue, Suite 2010	London	ON	N6A 5R8	aatcheson@millerthomson.com
perty Owner		Mr.	Randy	Fisher							randy.fisher@cbre.com
			Judy & Randy	Thorner			29 Shady Lane Crescent	Talbotville	ON	N5P 3T2	a.thorner@rogers.ca
		Ms.	Maureen	Bedek			38 Shady Lane Crescent	Talbotville	ON	N5P 3T2	maureenbedek@rogers.com
			Laurie Lyn & N	1i Larson			39803 Talbot Line	St. Thomas	ON	N5P 3T2	mllrson@gtn.net
		Mr.	Trevor	Martin			10321 Talbotville Gore Road	Talbotville	ON	N5P 3T2	tmartin@centralelgin.org
		Mr.	Gary	Kline			10377 Talbotville Gore Road	Talbotville	ON	N5P 3T2	g.kline@uniongas.com
		Mr.	Mark	Hindley			10393 Talbotville Gore Road	Talbotville	ON	N5P 3T2	mhindley@rogers.com
		Mr.	Peter	O'Donnell			10361 Talbotville Gore Road	Talbotville	ON	N5P 3T2	pcodonnell@gmail.com
		Ms.	Allen & Gayle	Bogart			35469 Third Line	Southwold	ON	N0L 2G0	İ
_		Mr.	Len	McFadden			10216 Talbotville Gore Road	Talbotville	ON	N5P 3T2	
			Tim & Pat	Dunn			10234 Talbotville Gore Road	St. Thomas	ON	N5P 3T2	
		Mr.	Matt	Waite			10287 Greenpark Drive	Talbotville	ON	NOL 2KO	
			Zenel	Lumani			·				
	İ		John & Arlene	McGugan			40025 Talbot Line PO Box 9	Talbotville	ON	NOL 2KO	
			Dave & Noree	er Richardson			39980 50 Shady Lane Crescent	Talbotville	ON	N5P 3T2	
			Jean & Jim	Martin			39740 Shady Lane Crescent	Talbotville	ON	N5P 3T2	
		Mr.	Ted	Gill			39770 Fingle Line	St. Thomas	ON	N5P 3S5	
	1		Brian & Cindy	Fite			39770 Shady Lane Crescent	Talbotville	ON	N5P 3T2	
		Ms.	Monique	DeLeeuw			39881 Shady Lane Crescent	Talbotville	ON	N5P 3T2	
			С	Corriveau			35759 Fingal Line	Talbotville	ON	NOL 1KO	
		Mr.	Al	Holt			10078 Talbotville Gore Road	Talbotville	ON	N5P 3T2	
-									1	1	



Talbotville WWTP Municipal Class Environmental Assessment Agency TRACER

Agency	Method and Date of Correspondence	Response Received	Consultant Response
Ministry of Natural Resources and Forestry Andrea Fleischhauer District Planner, Aylmer District Andrea.Fleischhauer@ontario.ca 519-773-4750	Notice of Commencement and PIC #1, Canada Post, November 27, 2015	Received Technical Memo: Aylmer District Species at Risk Screening Process letter.	Submitted request for Species at Risk information. (Nov. 30, 2015)
	SAR information Request for two potential WWTP locations (Nov. 30, 2015)	MNRF Response received Nov. 30, 2015 containing known occurrences of species in the general project area.	SAR information included in NER report, forwarded to ecologists for habitat screening. SAR information was also provided to Leonard and Associates who completed EIS/addendum to EIS.
	Notice of Completion,		
Ministry of the Environment and Climate Change Craig Newton Regional Environmental Planner / Regional EA Coordinator Craig.Newton@ontario.ca 519-873-5014	Notice of Commencement and PIC #1, Canada Post November 27, 2015	Received a letter on December 3, 2015 from Craig Newton in response to the Notice of Commencement with repect to Consultation with First Nation and Metis Communities.	No response required at this time. Continue to consult with identified First Nation communities.



Talbotville WWTP Municipal Class Environmental Assessment Agency TRACER

	Notice of Completion,		
Joseph Muller Ministry of Tourism, Culture, and Sport Heritage Planner Joseph.muller@ontario.ca	Notice of Commencement and PIC#1, Canada Post November 27 th , 2015	Provided MTCS comments, including Archaeology and built/cultural heritage screening checklists	Completed checklists will be included in ESR document. Stage 1&2 Archaeological report previously completed and submitted to MTCS. For North Site. Built/cultural heritage screen checklist determined no built/cultural heritage will be impacted by the project.
	Notice of Completion,		



Gorrie, Cameron

From: Fleischhauer, Andrea (MNRF) < Andrea.Fleischhauer@ontario.ca>

Sent: Monday, November 30, 2015 2:43 PM

To: Gorrie, Cameron
Cc: Buchanan, Kent

Subject: RE: SAR Screening from MNRF

Follow Up Flag: Follow up Completed

Hi Cam,

You have requested information for two potential locations for a wastewater treatment plan in the Talbotville area of the Twp of Southwold. An initial SAR screening has been completed for these properties ONLY for Species at Risk (SAR). The Species at Risk in Ontario (SARO) List (http://www.ontario.ca/environment-and-energy/species-risk-ontario-list) is Ontario Regulation 230/08 issued under the *Endangered Species Act, 2007* (ESA). The ESA came into force on June 30, 2008, and provides both species protection (section 9) and habitat protection (section 10) to species listed as endangered or threatened on the SARO List.

South location:

There are <u>known</u> occurrences of the following SAR in the general area of the property, with potential to occur on the property:

- Spoon-leaved Moss (endangered with species and general habitat protection)
- False Rue-anemone (threatened with species and general habitat protection)
- · Barn Swallow (threatened with species and general habitat protection)

We have previously provided this information to the County of Elgin (Jeff Lawrence).

North location:

There are <u>known</u> occurrences of the following SAR in the general area of the property, with potential to occur on the property:

Barn Swallow (threatened with species and general habitat protection)

Please note, this is an initial SAR screening, and so, the absence of an element occurrence does not indicate the absence of SAR. The province has not been surveyed comprehensively for the presence or absence of SAR, and MNRF data relies on observers to report sightings of SAR. Therefore, field assessments for SAR should be conducted by a qualified professional, based on the likelihood that SAR species and/or habitat may occur on the property.

If you have any questions or wish MNRF to provide further input on study plans or studies, please contact me.

Also – I received the notice for the PIC today via hard copy mail – you can email me the notices for Middlesex, City of London, Elgin, Norfolk and Oxford.

Thanks, Andrea Andrea Fleischhauer District Planner, Aylmer District Ministry of Natural Resources and Forestry

P: 519.773.4750 C: 519.765.6455 F: 519.773.9014

E: andrea.fleischhauer@ontario.ca

From: Gorrie, Cameron [mailto:Cameron.Gorrie@stantec.com]

Sent: November-30-15 2:23 PM **To:** Fleischhauer, Andrea (MNRF)

Cc: Buchanan, Kent

Subject: RE: SAR Screening from MNRF

Hi Andrea,

I've attached a few figures that our GIS analyst has created which show the two potential locations for the proposed wastewater treatment plant. The south location is the DHP subdivision (Dave Sparenberg). While not noted on the drawing, an outfall to Dodd Creek will also be constructed (due south from the proposed plant).

Would you be able to provide any additional SAR information that you may have? Our Public Information Centre is scheduled for December 16th and I am also meeting with Council on December 14th, so if we could receive this information prior to these dates, it would be greatly appreciated!

Thanks,

Cam

Ministry of the Environment and Climate Change

Ministère de l'Environnement et de l'Action en matière de changement climatique

733 Exeter Road London ON N6E 1L3 Tel': 519 873-5000 Fax: 519 873-5020

733, rue Exeter London ON N6E 1L3 Tél.: 519 873-5000 Fax: 519 873-5020



December 3rd, 2015

Township of Southwold 35663 Fingal Line Fingal, Ontario NOL 1K0

Attention: Mr. Ken Loveland, CAO/Clerk

Re: Notice of Study Commencement, Talbotville WWTP Class EA, Twp of Southwold

Dear Mr. Loveland:

This letter is this ministry's response to the Notice of Commencement for the above noted project. This response acknowledges that this study is being completed following the Municipal Engineers Association Municipal Class EA.

Thank you for the opportunity to comment on this project.

As you know, the Class EA planning process includes consultation with interested stakeholders, evaluation of alternatives, assessment of the effects of the proposed works and identification of measures to mitigate any adverse impacts. In addition to public agencies, and the general public, consultation with First Nations and Metis is required.

Consultation with First Nation and Metis Communities

The Crown has a duty to consult First Nation and Metis communities if there is a potential impact to Aboriginal or treaty rights. As the proponent of this project, the Township of Southwold has a responsibility to conduct adequate consultation with First Nation and Metis communities as part of the environmental assessment process. The Crown is therefore, delegating the procedural aspects of consultation to the Township of Southwold as outlined in the attached document.

The Township of Southwold must contact the Director, Environmental Approvals Branch if this project may adversely affect an Aboriginal or treaty right. The Ministry will then determine whether the Crown has a duty to consult. Information and resources to assist the Township of Southwold and Stantec Consulting in fulfilling this requirement are provided as an attachment.

Please keep this office fully informed of the status of this project as it proceeds through the Class EA process. Thank you in advance.

Yours truly

Craig Newton

Regional Environmental Planner / Regional EA Coordinator

Ministry of the Environment & Climate Change

Southwestern Region

(519) 873-5014

Mr. Cameron Gorrie, P. Eng., Project Manager, Stantec Consulting Ltd., London

Attachment (1)

ABORIGINAL CONSULTATION INFORMATION

Consultation with Interested Persons under the Ontario Environmental Assessment Act

Proponents subject to the Ontario Environmental Assessment Act are required to consult with interested persons, which may include First Nations and Métis communities. In some cases, special efforts may be required to ensure that Aboriginal communities are made aware of the project and are afforded opportunities to provide comments. Direction about how to consult with interested persons/communities is provided in the Code of Practice: Consultation in Ontario's Environmental Assessment Process available on the Ministry's website:

https://www.ontario.ca/environment-and-energy/consultation-ontarios-environmentalassessment-process

As an early part of the consultation process, proponents are required to contact the Ontario Ministry of Aboriginal Affairs' Consultation Unit and visit Aboriginal Affairs and Northern Development Canada's Aboriginal and Treaty Rights Information System (ATRIS) to help identify which First Nation and Métis communities may be interested in or potentially impacted by their proposed projects.

ATRIS can be accessed through the Aboriginal Affairs and Northern Development Canada website:

http://sidalt-atris.aadnc-aandc.gc.ca/atris_online/

For more information in regard Aboriginal consultation as part of the Environmental Assessment process, refer to the Ministry's website:

www.ontario.ca/government/environment-assessments-consulting-aboriginal-communities

You are advised to provide notification directly to all of the First Nation and Metis communities who may be interested in the project. You should contact First Nation communities through their Chief and Band Council, and Metis communities through their elected leadership.

Rights-based consultation with First Nation and Mélis Communities

Proponents should note that, in addition to requiring interest-based consultation as described above, certain projects may have the potential to adversely affect the ability of First Nation or Métis communities to exercise their established or credibly asserted Aboriginal or treaty rights. In such cases, Ontario may have a duty to consult those Aboriginal communities.

Activitles which may restrict or reduce access to unoccupied Crown lands, or which could result in a potential adverse impact to land or water resources in which harvesting rights are exercised, may have the potential to impact Aboriginal or treaty rights. For assistance in determining whether your proposed project could affect these rights, please refer to the attached "Preliminary Assessment Checklist: First Nation and Métis Community Interest."

If there is likely to be an adverse impact to Aboriginal or treaty rights, accommodation may be required to avoid or minimize the adverse impacts. Accommodation is an outcome of consultation and includes any mechanism used to avoid or minimize adverse impacts to Aboriginal or treaty rights and traditional uses. Solutions could include mitigation such as v.1.1.4.0

adjustments in the timing or geographic location of the proposed activity. Accommodation may in certain circumstances involve the provision of financial compensation, but does not necessarily require it.

For more information about the duty to consult, please see the Ministry's website at:

www.ontario.ca/government/duty-consult-aboriginal-peoples-ontario

The proponent must contact the Director, Environmental Approvals Branch if a project may adversely affect an Aboriginal or treaty right, consultation has reached an impasse, or if a Part II Order or an elevation request is anticipated; the Ministry will then determine whether the Crown has a duty to consult.

The Director of the Environmental Approvals Branch can be notified either by email with the subject line "Potential Duty to Consult" to <u>EAASIBgen@ontario.ca</u> or by mail or fax at the address provided below:

Email:	EAASIBGen@ontario.ca Subject: Potential Duty to Consult
Fax:	416-314-8452
Address:	Environmental Approvals Branch 135 St. Clair Avenue West, 1 st Floor Toronto, ON, M4V 1P5

Delegation of Procedural Aspects of Consultation

Proponents have an important and direct role in the consultation process, including a responsibility to conduct adequate consultation with First Nation and Métis communities as part of the environmental assessment process. This is laid out in existing environmental assessment codes of practice and guides that can be accessed from the Ministry's environmental assessment website at

www.ontario.ca/environmentalassessments

The Ministry relies on consultation conducted by proponents when it assesses the Crown's obligations and directs proponents during the regulatory process. Where the Crown's duty to consult is triggered, various additional procedural steps may also be asked of proponents as part of their delegated duty to consult responsibilities. In some situations, the Crown may also become involved in consultation activities.

Ontario will have an oversight role as the consultation process unfolds but will be relying on the steps undertaken and information you obtain to ensure adequate consultation has taken place. To ensure that First Nation and Métis communities have the ability to assess a project's potential to adversely affect their Aboriginal or treaty rights, Ontario requires proponents to undertake certain procedural aspects of consultation.

The proponent's responsibilities for procedural aspects of consultation include: ·

Providing notice to the elected leadership of the First Nation and/or Métis communities (e.g.,
 First Nation Chief) as early as possible regarding the project;

- Providing First Nation and/or Métis communities with information about the proposed project including anticipated impacts, information on timelines and your environmental assessment process;
- Following up with First Nation and/or Métis communities to ensure they received project information and that they are aware of the opportunity to express comments and concerns about the project. If you are unable to make the appropriate contacts (e.g. are unable to contact the Chief) please contact the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office for further direction.
- Providing First Nation and/or Métis communities with opportunities to meet with appropriate proponent representatives to discuss the project;
- Gathering information about how the project may adversely impact the relevant Aboriginal and/or Treaty rights (for example, hunting, fishing) or sites of cultural significance (for example, burial grounds, archaeological sites);
- Considering the comments and concerns provided by First Nation and/or Métis communities and providing responses;
- Where appropriate, discussing potential mitigation strategies with First Nation and/or Métis communities;
- Bearing the reasonable costs associated with these procedural aspects of consultation, which may include providing support to help build communities' capacity to participate in consultation about the proposed project.
- Maintaining a Consultation Record to show evidence that you, the proponent, completed all
 the steps itemized above or at a minimum made meaningful attempts to do so.
- Upon request, providing copies of the Consultation Record to the Ministry. The Consultation Record should:
 - o summarize the nature of any comments and questions received from First Nation and/or Métis communities
 - o describe your response to those comments and how their concerns were considered
 - o include a communications log indicating the dates and times of all communications; and
 - o document activities in relation to consultation.

Successful consultation depends, in part, on early engagement by proponents with First Nation and Métis communities. Information shared with communities must be clear, accurate and complete, and in plain language where possible. The consultation process must maintain sufficient flexibility to respond to new information, and we trust you will make all reasonable efforts to build positive relationships with all First Nation and Métis communities contacted. If you need more specific guidance on Aboriginal consultation steps in relation to your proposed project, or if you feel consultation has reached an impasse, please contact the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office.

Preliminary Assessment Checklist: First Nation and Métis Community Interests and Rights

In addition to other interests, some main concerns of First Nation and Métis communities may pertain to established or asserted rights to hunt, gather, trap, and fish—these activities generally occur on Crown land or water bodies. As such, projects related to Crown land or water bodies, or changes to how lands and water are accessed, may be of concern to Aboriginal communities.

Please answer the following questions and keep related notes as part of your consultation record. "Yes" responses will indicate a potential adverse impact on Aboriginal or treaty rights.

Where you have identified that your project may trigger rights-based consultation through the following questions, you should arrange for a meeting between you and the Environmental Assessment and Planning Coordinator at the Ministry's appropriate regional office to provide an early opportunity to confirm whether Ontario's duty to consult is triggered and to discuss roles and responsibilities in that event.

		YES	NO
1.	Are you aware of concerns from First Nation and Métis communities about your project or a similar project in the area?		
	The types of concerns can range from interested inquiries to environmental complaints, and even to land use concerns. You should consider whether the interest represents on-going, acute and/or widespread concern.		
2.	Is your project occurring on Crown land, or is it close to a water body? Might it change access to either?		
3.	Is the project located in an open or forested area where hunting or trapping could take place?		
4,	Does the project involve the clearing of forested land?		
5.	Is the project located away from developed, urban areas?		
6.	Is your project close to, or adjacent to, an existing reserve? Projects in areas near reserves may be of interest to the First Nation and Métis communities living there.		
7.	Will the project affect First Nations and/or Métis ability to access areas of significance to them?		
8.	Is the area subject to a land claim?		***************************************
	Information about land claims filed in Onterio is available from the Ministry of Aboriginal Affairs; information about land claims filed with the federal government is available from Aboriginal Affairs and Northern Development Canada.		
9.	Does the project have the potential to impact any archaeological sites?		

Gorrie, Cameron

From: Muller, Joseph (MTCS) < Joseph.Muller@ontario.ca>

Sent: Friday, January 15, 2016 11:32 AM

To: Gorrie, Cameron

Subject: Notice of Commencement and Public Information Centre (PIC) #1, Talbotville WWTP

Class EA

Attachments: Talbotville WWTP 2016-01-15 CSU MTCS Comments.pdf

Follow Up Flag: Follow up Flag Status: Flagged

Hello Cameron Gorrie:

Please find attached our comments from the Culture Services Unit at the Ministry of Tourism, Culture and Sport on the above project, and contact me if you have any questions or would like to discuss the file.

I observe that the notice for the PIC we received on December 1, 2015, identifies this as PIC #1, while it is described as PIC #3 in the process schematic on page 2 of the panel package. Does this reflect the co-ordination of this project within the broader Talbotville/Ferndale Master Servicing Plan we commented on previously?

Thank-you for your assistance,

Joe

Joseph Muller, RPP, MCIP

Heritage Planner
Ministry of Tourism, Culture and Sport
Culture Division | Programs and Services Branch | Culture Services Unit

401 Bay Street, Suite 1700 Toronto, Ontario M7A 0A7

Tel. 416.314.7145 | Fax. 416.212.1802

Ministry of Tourism, Culture and Sport

Culture Services Unit
Programs and Services Branch
401 Bay Street, Suite 1700
Toronto ON M7A 0A7
Tel: 416 314 7145
Fax: 416 212 1802

Ministère du Tourisme, de la Culture et du Sport

Unité des services culturels Direction des programmes et des services 401, rue Bay, Bureau 1700 Toronto ON M7A 0A7

Tél: 416 314 7145 Téléc: 416 212 1802



January 15, 2016 (EMAIL ONLY)

Cameron Gorrie, P.Eng. Stantec Consulting Ltd 171 Queens Avenue, Suite 600 London, ON N6A 5J7 E: Cameron.Gorrie@stantec.com

RE: MTCS file #: 0003398

Proponent: Township of Southwold

Subject: Notice of Commencement and Public Information Centre (PIC) #1

Talbotville WWTP Class EA

Location: Talbotville, Southwold Township, Elgin County, Ontario

Dear Cameron Gorrie:

Thank you for providing the Ministry of Tourism, Culture and Sport (MTCS) with the Notice of Commencement and PIC#1 for your project. MTCS's interest in this EA project relates to its mandate of conserving Ontario's cultural heritage, which includes:

- Archaeological resources, including land-based and marine;
- Built heritage resources, including bridges and monuments; and,
- · Cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project's potential impact on cultural heritage resources.

While some cultural heritage resources may have already been formally identified, others may be identified through screening and evaluation. Aboriginal communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Aboriginal communities includes a discussion about known or potential cultural heritage resources that are of value to these communities. Municipal Heritage Committees, historical societies and other local heritage organizations may also have knowledge that contributes to the identification of cultural heritage resources.

Archaeological Resources

Your EA project may impact archaeological resources and you should screen the project with the MTCS <u>Criteria for Evaluating Archaeological Potential</u> to determine if an archaeological assessment is needed. MTCS archaeological sites data are available at <u>archaeology@ontario.ca</u>. If your EA project area exhibits archaeological potential, then an archaeological assessment (AA) should be undertaken by an archaeologist licenced under the *OHA*, who is responsible for submitting the report directly to MTCS for review.

Built Heritage and Cultural Heritage Landscapes

The MTCS <u>Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes</u> should be completed to help determine whether your EA project may impact cultural heritage resources. The Clerks for the Township of Southwold and Elgin County can provide information on property registered or designated under the <u>Ontario Heritage Act</u>. Municipal Heritage Planners can also provide information that will assist you in completing the checklist.

If potential or known heritage resources exist, MTCS recommends that a Heritage Impact Assessment (HIA), prepared by a qualified consultant, should be completed to assess potential project impacts. Our

Ministry's <u>Info Sheet #5: Heritage Impact Assessments and Conservation Plans</u> outlines the scope of HIAs. Please send the HIA to MTCS for review, and make it available to local organizations or individuals who have expressed interest in heritage.

Environmental Assessment Reporting

All technical heritage studies and their recommendations are to be addressed and incorporated into EA projects. Please advise MTCS whether any technical heritage studies will be completed for your EA project, and provide them to MTCS before issuing a Notice of Completion. If your screening has identified no known or potential cultural heritage resources, or no impacts to these resources, please include the completed checklists and supporting documentation in the EA report or file.

Thank-you for consulting MTCS on this project: please continue to do so through the EA process, and contact me for any questions or clarification.

Sincerely,

Joseph Muller, RPP/MCIP Heritage Planner Joseph.Muller@Ontario.ca

Copied to: Ken Loveland, CAO/Clerk, Township of Southwold

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. MTCS makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MTCS be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Please notify MTCS if archaeological resources are impacted by EA project work. All activities impacting archaeological resources must cease immediately, and a licensed archaeologist is required to carry out an archaeological assessment in accordance with the Ontario Heritage Act and the Standards and Guidelines for Consultant Archaeologists.

If human remains are encountered, all activities must cease immediately and the local police as well as the Cemeteries Regulation Unit of the Ministry of Government and Consumer Services must be contacted. In situations where human remains are associated with archaeological resources, MTCS should also be notified to ensure that the site is not subject to unlicensed alterations which would be a contravention of the Ontario Heritage Act.



Ministry of Tourism. **Culture and Sport**

Programs & Services Branch 401 Bay Street, Suite 1700 Toronto ON M7A 0A7

Criteria for Evaluating Archaeological Potential A Checklist for the Non-Specialist

The purpose of the checklist is to determine:

- if a property(ies) or project area may contain archaeological resources i.e., have archaeological potential
- it includes all areas that may be impacted by project activities, including but not limited to:
 - the main project area
 - temporary storage
 - staging and working areas
 - temporary roads and detours

Processes covered under this checklist, such as:

- Planning Act
- Environmental Assessment Act
- Aggregates Resources Act
- Ontario Heritage Act Standards and Guidelines for Conservation of Provincial Heritage Properties

Archaeological assessment

If you are not sure how to answer one or more of the questions on the checklist, you may want to hire a licensed consultant archaeologist (see page 4 for definitions) to undertake an archaeological assessment.

The assessment will help you:

- identify, evaluate and protect archaeological resources on your property or project area
- reduce potential delays and risks to your project

Note: By law, archaeological assessments must be done by a licensed consultant archaeologist. Only a licensed archaeologist can assess - or alter - an archaeological site.

What to do if you:

find an archaeological resource

If you find something you think may be of archaeological value during project work, you must - by law - stop all activities immediately and contact a licensed consultant archaeologist

The archaeologist will carry out the fieldwork in compliance with the Ontario Heritage Act [s.48(1)].

unearth a burial site

If you find a burial site containing human remains, you must immediately notify the appropriate authorities (i.e., police, coroner's office, and/or Registrar of Cemeteries) and comply with the Funeral, Burial and Cremation Services Act.

Disponible en français

Other checklists

Please use a separate checklist for your project, if:

- you are seeking a Renewable Energy Approval under Ontario Regulation 359/09 separate checklist
- your Parent Class EA document has an approved screening criteria (as referenced in Question 1)

Please refer to the Instructions pages when completing this form.

Project or Property Name Talbotville Water Treatment Plant Municipal Class EA - North Site		
Project or Property Location (upper and lower or single tier municipality) Township of Southwold, County of Elgin	24	
Proponent Name Township of Southwold		
Proponent Contact Information Ken Loveland CAO (cao@southwold.ca) c/o Cam Gorrie, Stantec Consulting (cameron.gorrie@stantec.co	om)	Jeff.
Screening Questions		
Is there a pre-approved screening checklist, methodology or process in place?	Yes	No ✓
If Yes, please follow the pre-approved screening checklist, methodology or process.		
If No, continue to Question 2.		
	Yes	No
Has an archaeological assessment been prepared for the property (or project area) and been accepted by MTCS?		✓
If Yes, do not complete the rest of the checklist. You are expected to follow the recommendations in the archaeological assessment report(s).		
The proponent, property owner and/or approval authority will:		
summarize the previous assessment		
 add this checklist to the project file, with the appropriate documents that demonstrate an archaeological assessment was undertaken e.g., MTCS letter stating acceptance of archaeological assessment report 		
The summary and appropriate documentation may be:		
submitted as part of a report requirement e.g., environmental assessment document		
maintained by the property owner, proponent or approval authority		
If No, continue to Question 3.		
70 f (1)	Yes	No
Are there known archaeological sites on or within 300 metres of the property (or the project area)?		1
and the second of the second o	Yes	No
4. Is there Aboriginal or local knowledge of archaeological sites on or within 300 metres of the property (or project area)?		✓
	Yes	No
5. Is there Aboriginal knowledge or historically documented evidence of past Aboriginal use on or within 300 metres of the property (or project area)?		✓
	Yes	No
6. Is there a known burial site or cemetery on the property or adjacent to the property (or project area)?		1
metric subcreased the contract of the contract	Yes	No
7. Has the property (or project area) been recognized for its cultural heritage value?		1
If Yes to any of the above questions (3 to 7), do not complete the checklist. Instead, you need to hire a licensed consultant archaeologist to undertake an archaeological assessment of your property or project area.		
If No, continue to question 8.		
O Handha antico accordi da contrata con trata de la contrata del contrata de la contrata de la contrata del contrata de la contrata del contrata de la contrata de la contrata de la contrata del contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata de la contrata del contrata del contrata de la contrata de la contrata del contrata del contrata de la contrata del contrata	Yes	No
8. Has the entire property (or project area) been subjected to recent, extensive and intensive disturbance?		1
If Yes to the preceding question, do not complete the checklist. Instead, please keep and maintain a summary of documentation that provides evidence of the recent disturbance.		
An archaeological assessment is not required.		
If No, continue to question 9.	Page 2	of B

9. Are	e there present or past water sources within 300 metres of the property (or project area)?	Yes	No
Later Constant	an archaeological assessment is required.		
If No, c	continue to question 10.		
	here evidence of two or more of the following on the property (or project area)? elevated topography pockets of well-drained sandy soil distinctive land formations resource extraction areas early historic settlement early historic transportation routes	Yes ✓	No
If No, th	an archaeological assessment is required. nere is low potential for archaeological resources at the property (or project area). ponent, property owner and/or approval authority will: summarize the conclusion add this checklist with the appropriate documentation to the project file		
The sun	 add this checklist with the appropriate documentation to the project life mmary and appropriate documentation may be: submitted as part of a report requirement e.g., under the Environmental Assessment Act, Planning Act processes maintained by the property owner, proponent or approval authority 		

Instructions

Please have the following available, when requesting information related to the screening questions below:

- a clear map showing the location and boundary of the property or project area
 - large scale and small scale showing nearby township names for context purposes
- the municipal addresses of all properties within the project area
- the lot(s), concession(s), and parcel number(s) of all properties within a project area

In this context, the following definitions apply:

- consultant archaeologist means, as defined in Ontario regulation as an archaeologist who enters into an
 agreement with a client to carry out or supervise archaeological fieldwork on behalf of the client, produce reports for
 or on behalf of the client and provide technical advice to the client. In Ontario, these people also are required to hold
 a valid professional archaeological licence issued by the Ministry of Tourism, Culture and Sport.
- proponent means a person, agency, group or organization that carries out or proposes to carry out an undertaking or is the owner or person having charge, management or control of an undertaking.

Is there a pre-approved screening checklist, methodology or process in place?

An existing checklist, methodology or process may be already in place for identifying archaeological potential, including:

- one prepared and adopted by the municipality e.g., archaeological management plan
- · an environmental assessment process e.g., screening checklist for municipal bridges
- one that is approved by the Ministry of Tourism, Culture and Sport under the Ontario government's <u>Standards & Guidelines for Conservation of Provincial Heritage Properties</u> [s. B.2.]

2. Has an archaeological assessment been prepared for the property (or project area) and been accepted by MTCS?

Respond 'yes' to this question, if all of the following are true:

- an archaeological assessment report has been prepared and is in compliance with MTCS requirements
 - a letter has been sent by MTCS to the licensed archaeologist confirming that MTCS has added the report to the Ontario Public Register of Archaeological Reports (Register)
- · the report states that there are no concerns regarding impacts to archaeological sites

Otherwise, if an assessment has been completed and deemed compliant by the MTCS, and the ministry recommends further archaeological assessment work, this work will need to be completed.

For more information about archaeological assessments, contact:

- approval authority
- proponent
- consultant archaeologist
- Ministry of Tourism, Culture and Sport at archaeology@ontario.ca

3. Are there known archaeological sites on or within 300 metres of the property (or project area)?

MTCS maintains a database of archaeological sites reported to the ministry.

For more information, contact MTCS Archaeological Data Coordinator at archaeology@ontario.ca.

4. Is there Aboriginal or local knowledge of archaeological sites on or within 300 metres of the property?

Check with:

- Aboriginal communities in your area
- local municipal staff

They may have information about archaeological sites that are not included in MTCS' database.

Other sources of local knowledge may include:

- property owner
- local heritage organizations and historical societies
- local museums
- municipal heritage committee
- published local histories

5. Is there Aboriginal knowledge or historically documented evidence of past Aboriginal use on or within 300 metres of the property (or property area)?

Check with:

- · Aboriginal communities in your area
- local municipal staff

Other sources of local knowledge may include:

- property owner
- local heritage organizations and historical societies
- local museums
- municipal heritage committee
- · published local histories

6. Is there a known burial site or cemetery on the property or adjacent to the property (or project area)?

For more information on known cemeteries and/or burial sites, see:

- Cemeteries Regulation Unit, Ontario Ministry of Consumer Services for database of registered cemeteries
- Ontario Genealogical Society (OGS) to <u>locate records of Ontario cemeteries</u>, both currently and no longer in existence; cairns, family plots and burial registers
- Canadian County Atlas Digital Project to locate early cemeteries

In this context, 'adjacent' means 'contiguous', or as otherwise defined in a municipal official plan.

7. Has the property (or project area) been recognized for its cultural heritage value?

There is a strong chance there may be archaeological resources on your property (or immediate area) if it has been listed, designated or otherwise identified as being of cultural heritage value by:

- · your municipality
- Ontario government
- Canadian government

This includes a property that is:

- designated under Ontario Heritage Act (the OHA), including:
 - individual designation (Part IV)
 - part of a heritage conservation district (Part V)
 - an archaeological site (Part VI)
- subject to:
 - an agreement, covenant or easement entered into under the OHA (Parts II or IV)
 - a notice of intention to designate (Part IV)
 - a heritage conservation district study area by-law (Part V) of the OHA
- listed on:
 - a municipal register or inventory of heritage properties
 - Ontario government's list of provincial heritage properties
 - Federal government's list of federal heritage buildings
- part of a:
 - National Historic Site
 - UNESCO World Heritage Site
- designated under:
 - Heritage Railway Station Protection Act
 - Heritage Lighthouse Protection Act
- · subject of a municipal, provincial or federal commemorative or interpretive plaque.

To determine if your property or project area is covered by any of the above, see:

Part A of the MTCS Criteria for Evaluating Potential for Built Heritage and Cultural Heritage Landscapes

Part VI - Archaeological Sites

Includes five sites designated by the Minister under Regulation 875 of the Revised Regulation of Ontario, 1990 (Archaeological Sites) and 3 marine archaeological sites prescribed under Ontario Regulation 11/06.

For more information, check Regulation 875 and Ontario Regulation 11/06.

8. Has the entire property (or project area) been subjected to recent extensive and intensive ground disturbance?

Recent: after-1960

Extensive: over all or most of the area

Intensive: thorough or complete disturbance Examples of ground disturbance include:

- quarrying
- major landscaping involving grading below topsoil
- · building footprints and associated construction area
 - · where the building has deep foundations or a basement
- · infrastructure development such as:
 - · sewer lines
 - gas lines
 - underground hydro lines
 - roads
 - any associated trenches, ditches, interchanges. Note: this applies only to the excavated part of the right-of-way;
 the remainder of the right-of-way or corridor may not have been impacted.

A ground disturbance does not include:

- · agricultural cultivation
- gardening
- landscaping

Site visits

You can typically get this information from a site visit. In that case, please document your visit in the process (e.g., report) with:

- photographs
- maps
- detailed descriptions

If a disturbance isn't clear from a site visit or other research, you need to hire a licensed consultant archaeologist to undertake an archaeological assessment.

9. Are there present or past water bodies within 300 metres of the property (or project area)?

Water bodies are associated with past human occupations and use of the land. About 80-90% of archaeological sites are found within 300 metres of water bodies.

Present

- Water bodies:
 - · primary lakes, rivers, streams, creeks
 - · secondary springs, marshes, swamps and intermittent streams and creeks
- · accessible or inaccessible shoreline, for example:
 - · high bluffs
 - swamps
 - marsh fields by the edge of a lake
 - sandbars stretching into marsh

Water bodies not included:

- · man-made water bodies, for example:
 - temporary channels for surface drainage
 - rock chutes and spillways
 - temporarily ponded areas that are normally farmed
 - dugout ponds
- artificial bodies of water intended for storage, treatment or recirculation of:
 - runoff from farm animal yards
 - manure storage facilities
 - · sites and outdoor confinement areas

Past

Features indicating past water bodies:

- · raised sand or gravel beach ridges can indicate glacial lake shorelines
- clear dip in the land can indicate an old river or stream
- · shorelines of drained lakes or marshes
- cobble beaches

You can get information about water bodies through:

- · a site visit
- aerial photographs
- 1:10,000 scale Ontario Base Maps or equally detailed and scaled maps.

10. Is there evidence of two or more of the following on the property (or project area)?

- · elevated topography
- pockets of well-drained sandy soil
- · distinctive land formations
- · resource extraction areas
- · early historic settlement
- early historic transportation routes

Elevated topography

Higher ground and elevated positions - surrounded by low or level topography - often indicate past settlement and land use.

Features such as eskers, drumlins, sizeable knolls, plateaus next to lowlands, or other such features are a strong indication of archaeological potential.

Find out if your property or project area has elevated topography, through:

- site inspection
- aerial photographs
- topographical maps

Pockets of well-drained sandy soil, especially within areas of heavy soil or rocky ground

Sandy, well-drained soil - in areas characterized by heavy soil or rocky ground - may indicate archaeological potential Find out if your property or project area has sandy soil through:

- site inspection
- soil survey reports

Distinctive land formations

Distinctive land formations include - but are not limited to:

- waterfalls
- rock outcrops
- rock faces
- caverns
- mounds, etc.

They were often important to past inhabitants as special or sacred places. The following sites may be present – or close to – these formations:

- burials
- structures
- offerings
- · rock paintings or carvings

Find out if your property or project areas has a distinctive land formation through:

- a site visit
- aerial photographs
- 1:10,000 scale Ontario Base Maps or equally detailed and scaled maps.

Resource extraction areas

The following resources were collected in these extraction areas:

- · food or medicinal plants e.g., migratory routes, spawning areas, prairie
- scarce raw materials e.g., quartz, copper, ochre or outcrops of chert
- · resources associated with early historic industry e.g., fur trade, logging, prospecting, mining

Aboriginal communities may hold traditional knowledge about their past use or resources in the area.

Early historic settlement

Early Euro-Canadian settlement include - but are not limited to:

- early military or pioneer settlement e.g., pioneer homesteads, isolated cabins, farmstead complexes
- early wharf or dock complexes
- · pioneers churches and early cemeteries

For more information, see below - under the early historic transportation routes.

Early historic transportation routes - such as trails, passes, roads, railways, portage routes, canals.

For more information, see:

- · historical maps and/or historical atlases
 - for information on early settlement patterns such as trails (including Aboriginal trails), monuments, structures, fences, mills, historic roads, rail corridors, canals, etc.
 - Archives of Ontario holds a large collection of historical maps and historical atlases
 - digital versions of historic atlases are available on the <u>Canadian County Atlas Digital Project</u>
- · commemorative markers or plaques such as local, provincial or federal agencies
- municipal heritage committee or other local heritage organizations
 - for information on early historic settlements or landscape features (e.g., fences, mill races, etc.)
 - for information on commemorative markers or plagues



Ministry of Tourism, **Culture and Sport**

Programs & Services Branch 401 Bay Street, Suite 1700 Toronto ON M7A 0A7

Criteria for Evaluating Archaeological Potential A Checklist for the Non-Specialist

The purpose of the checklist is to determine:

- if a property(ies) or project area may contain archaeological resources i.e., have archaeological potential
- it includes all areas that may be impacted by project activities, including but not limited to:
 - the main project area
 - temporary storage
 - staging and working areas
 - temporary roads and detours

Processes covered under this checklist, such as:

- Planning Act
- Environmental Assessment Act
- Aggregates Resources Act
- Ontario Heritage Act Standards and Guidelines for Conservation of Provincial Heritage Properties

Archaeological assessment

If you are not sure how to answer one or more of the questions on the checklist, you may want to hire a licensed consultant archaeologist (see page 4 for definitions) to undertake an archaeological assessment.

The assessment will help you:

- identify, evaluate and protect archaeological resources on your property or project area
- reduce potential delays and risks to your project

Note: By law, archaeological assessments must be done by a licensed consultant archaeologist. Only a licensed archaeologist can assess - or alter - an archaeological site.

What to do if you:

find an archaeological resource

If you find something you think may be of archaeological value during project work, you must - by law - stop all activities immediately and contact a licensed consultant archaeologist

The archaeologist will carry out the fieldwork in compliance with the Ontario Heritage Act [s.48(1)].

unearth a burial site

If you find a burial site containing human remains, you must immediately notify the appropriate authorities (i.e., police, coroner's office, and/or Registrar of Cemeteries) and comply with the Funeral, Burial and Cremation Services Act.

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Other checklists

Please use a separate checklist for your project, if:

- you are seeking a Renewable Energy Approval under Ontario Regulation 359/09 separate checklist
- your Parent Class EA document has an approved screening criteria (as referenced in Question 1)

Please refer to the Instructions pages when completing this form.

Project or Property Name Talbotville Water Treatment Plant Municipal Class EA - SOUTH SITE		
Project or Property Location (upper and lower or single tier municipality) Township of Southwold, County of Elgin	U,	1
Proponent Name Township of Southwold		
Proponent Contact Information Ken Loveland CAO (cao@southwold.ca) c/o Cam Gorrie, Stantec Consulting (cameron.gorrie@stantec.cd	om)	
Screening Questions		
Is there a pre-approved screening checklist, methodology or process in place?	Yes	No
If Yes, please follow the pre-approved screening checklist, methodology or process.		
If No, continue to Question 2.		
	Yes	No
Has an archaeological assessment been prepared for the property (or project area) and been accepted by MTCS?		
If Yes, do not complete the rest of the checklist. You are expected to follow the recommendations in the archaeological assessment report(s).		
The proponent, property owner and/or approval authority will:		
summarize the previous assessment		
 add this checklist to the project file, with the appropriate documents that demonstrate an archaeological assessment was undertaken e.g., MTCS letter stating acceptance of archaeological assessment report 		
The summary and appropriate documentation may be:		
submitted as part of a report requirement e.g., environmental assessment document		
maintained by the property owner, proponent or approval authority		
If No, continue to Question 3.		
3. Are there known archaeological sites on or within 300 metres of the property (or the project area)?	Yes	No
4. Is there Aboriginal or local knowledge of archaeological sites on or within 300 metres of the property (or project area)?	Yes	No
 Is there Aboriginal knowledge or historically documented evidence of past Aboriginal use on or within 300 metres of the property (or project area)? 	Yes	No
6. Is there a known burial site or cemetery on the property or adjacent to the property (or project area)?	Yes	No
	Yes	No
7. Has the property (or project area) been recognized for its cultural heritage value?		
If Yes to any of the above questions (3 to 7), do not complete the checklist. Instead, you need to hire a licensed consultant archaeologist to undertake an archaeological assessment of your property or project area.		
If No, continue to question 8.		
0. 11 11 11 11 11 11 11 11	Yes	No
8. Has the entire property (or project area) been subjected to recent, extensive and intensive disturbance? If Yes to the preceding question, do not complete the checklist. Instead, please keep and maintain a summary of documentation that provides evidence of the recent disturbance.		
An archaeological assessment is not required.		
If No, continue to question 9.		
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9.	Are there present or past water sources within 300 metres of the property (or project area)?	Yes	No.
lf	Yes, an archaeological assessment is required.		
lf	No, continue to question 10.		
10	Is there evidence of two or more of the following on the property (or project area)? elevated topography pockets of well-drained sandy soil distinctive land formations resource extraction areas early historic settlement early historic transportation routes	Yes	No
if	Yes, an archaeological assessment is required.		
lf	No, there is low potential for archaeological resources at the property (or project area).		
Tł	e proponent, property owner and/or approval authority will:		
	summarize the conclusion		
	add this checklist with the appropriate documentation to the project file		
Th	e summary and appropriate documentation may be:		
	 submitted as part of a report requirement e.g., under the Environmental Assessment A processes 	Act, Planning Act	
	maintained by the property owner, proponent or approval authority		

Instructions

Please have the following available, when requesting information related to the screening questions below:

- a clear map showing the location and boundary of the property or project area
 - · large scale and small scale showing nearby township names for context purposes
- the municipal addresses of all properties within the project area
- the lot(s), concession(s), and parcel number(s) of all properties within a project area

In this context, the following definitions apply:

- consultant archaeologist means, as defined in Ontario regulation as an archaeologist who enters into an
 agreement with a client to carry out or supervise archaeological fieldwork on behalf of the client, produce reports for
 or on behalf of the client and provide technical advice to the client. In Ontario, these people also are required to hold
 a valid professional archaeological licence issued by the Ministry of Tourism, Culture and Sport.
- proponent means a person, agency, group or organization that carries out or proposes to carry out an undertaking
 or is the owner or person having charge, management or control of an undertaking.

Is there a pre-approved screening checklist, methodology or process in place?

An existing checklist, methodology or process may be already in place for identifying archaeological potential, including:

- one prepared and adopted by the municipality e.g., archaeological management plan
- an environmental assessment process e.g., screening checklist for municipal bridges
- one that is approved by the Ministry of Tourism, Culture and Sport under the Ontario government's <u>Standards & Guidelines for Conservation of Provincial Heritage Properties</u> [s. B.2.]

2. Has an archaeological assessment been prepared for the property (or project area) and been accepted by MTCS?

Respond 'yes' to this question, if all of the following are true:

- an archaeological assessment report has been prepared and is in compliance with MTCS requirements
 - a letter has been sent by MTCS to the licensed archaeologist confirming that MTCS has added the report to the Ontario Public Register of Archaeological Reports (Register)
- the report states that there are no concerns regarding impacts to archaeological sites

Otherwise, if an assessment has been completed and deemed compliant by the MTCS, and the ministry recommends further archaeological assessment work, this work will need to be completed.

For more information about archaeological assessments, contact:

- approval authority
- proponent
- consultant archaeologist
- Ministry of Tourism, Culture and Sport at archaeology@ontario.ca

3. Are there known archaeological sites on or within 300 metres of the property (or project area)?

MTCS maintains a database of archaeological sites reported to the ministry.

For more information, contact MTCS Archaeological Data Coordinator at archaeology@ontario.ca.

4. Is there Aboriginal or local knowledge of archaeological sites on or within 300 metres of the property?

Check with:

- Aboriginal communities in your area
- local municipal staff

They may have information about archaeological sites that are not included in MTCS' database.

Other sources of local knowledge may include:

- property owner
- · local heritage organizations and historical societies
- local museums
- municipal heritage committee
- · published local histories

5. is there Aboriginal knowledge or historically documented evidence of past Aboriginal use on or within 300 metres of the property (or property area)?

Check with:

- Aboriginal communities in your area
- local municipal staff

Other sources of local knowledge may include:

- property owner
- · local heritage organizations and historical societies
- local museums
- municipal heritage committee
- published local histories

Is there a known burial site or cemetery on the property or adjacent to the property (or project area)?

For more information on known cemeteries and/or burial sites, see:

- Cemeteries Regulation Unit, Ontario Ministry of Consumer Services for <u>database of registered cemeteries</u>
- Ontario Genealogical Society (OGS) to <u>locate records of Ontario cemeteries</u>, both currently and no longer in existence; cairns, family plots and burial registers
- Canadian County Atlas Digital Project to locate early cemeteries

In this context, 'adjacent' means 'contiguous', or as otherwise defined in a municipal official plan.

7. Has the property (or project area) been recognized for its cultural heritage value?

There is a strong chance there may be archaeological resources on your property (or immediate area) if it has been listed, designated or otherwise identified as being of cultural heritage value by:

- your municipality
- Ontario government
- Canadian government

This includes a property that is:

- designated under Ontario Heritage Act (the OHA), including:
 - individual designation (Part IV)
 - part of a heritage conservation district (Part V)
 - an archaeological site (Part VI)
- subject to:
 - an agreement, covenant or easement entered into under the OHA (Parts II or IV)
 - a notice of intention to designate (Part IV)
 - a heritage conservation district study area by-law (Part V) of the OHA
- listed on:
 - a municipal register or inventory of heritage properties
 - Ontario government's list of provincial heritage properties
 - Federal government's list of federal heritage buildings
- part of a:
 - National Historic Site
 - UNESCO World Heritage Site
- designated under:
 - Heritage Railway Station Protection Act
 - Heritage Lighthouse Protection Act
- subject of a municipal, provincial or federal commemorative or interpretive plaque.

To determine if your property or project area is covered by any of the above, see:

Part A of the MTCS Criteria for Evaluating Potential for Built Heritage and Cultural Heritage Landscapes
0478E (2015/11)

Part VI - Archaeological Sites

Includes five sites designated by the Minister under Regulation 875 of the Revised Regulation of Ontario, 1990 (Archaeological Sites) and 3 marine archaeological sites prescribed under Ontario Regulation 11/06.

For more information, check Regulation 875 and Ontario Regulation 11/06.

8. Has the entire property (or project area) been subjected to recent extensive and intensive ground disturbance?

Recent: after-1960

Extensive: over all or most of the area

Intensive: thorough or complete disturbance Examples of ground disturbance include:

- quarrying
- · major landscaping involving grading below topsoil
- · building footprints and associated construction area
 - · where the building has deep foundations or a basement
- · infrastructure development such as:
 - · sewer lines
 - gas lines
 - underground hydro lines
 - roads
 - any associated trenches, ditches, interchanges. Note: this applies only to the excavated part of the right-of-way; the remainder of the right-of-way or corridor may not have been impacted.

A ground disturbance does not include:

- · agricultural cultivation
- gardening
- landscaping

Site visits

You can typically get this information from a site visit. In that case, please document your visit in the process (e.g., report) with:

- photographs
- maps
- detailed descriptions

If a disturbance isn't clear from a site visit or other research, you need to hire a licensed consultant archaeologist to undertake an archaeological assessment.

9. Are there present or past water bodies within 300 metres of the property (or project area)?

Water bodies are associated with past human occupations and use of the land. About 80-90% of archaeological sites are found within 300 metres of water bodies.

Present

- Water bodies:
 - primary lakes, rivers, streams, creeks
 - secondary springs, marshes, swamps and intermittent streams and creeks
- accessible or inaccessible shoreline, for example:
 - · high bluffs
 - swamps
 - · marsh fields by the edge of a lake
 - sandbars stretching into marsh

Water bodies not included:

- man-made water bodies, for example:
 - temporary channels for surface drainage
 - rock chutes and spillways
 - · temporarily ponded areas that are normally farmed
 - · dugout ponds
- artificial bodies of water intended for storage, treatment or recirculation of:
 - · runoff from farm animal yards
 - · manure storage facilities
 - · sites and outdoor confinement areas

Past

Features indicating past water bodies:

- · raised sand or gravel beach ridges can indicate glacial lake shorelines
- · clear dip in the land can indicate an old river or stream
- shorelines of drained lakes or marshes
- cobble beaches

You can get information about water bodies through:

- · a site visit
- aerial photographs
- 1:10,000 scale Ontario Base Maps or equally detailed and scaled maps.

10. Is there evidence of two or more of the following on the property (or project area)?

- · elevated topography
- pockets of well-drained sandy soil
- · distinctive land formations
- resource extraction areas
- · early historic settlement
- early historic transportation routes

Elevated topography

Higher ground and elevated positions - surrounded by low or level topography - often indicate past settlement and land use.

Features such as eskers, drumlins, sizeable knolls, plateaus next to lowlands, or other such features are a strong indication of archaeological potential.

Find out if your property or project area has elevated topography, through:

- site inspection
- aerial photographs
- topographical maps

Pockets of well-drained sandy soil, especially within areas of heavy soil or rocky ground

Sandy, well-drained soil - in areas characterized by heavy soil or rocky ground - may indicate archaeological potential Find out if your property or project area has sandy soil through:

- site inspection
- soil survey reports

Distinctive land formations

Distinctive land formations include - but are not limited to:

- waterfalls
- rock outcrops
- rock faces
- caverns
- · mounds, etc.

They were often important to past inhabitants as special or sacred places. The following sites may be present – or close to – these formations:

- burials
- structures
- offerings
- · rock paintings or carvings

Find out if your property or project areas has a distinctive land formation through:

- a site visit
- · aerial photographs
- 1:10,000 scale Ontario Base Maps or equally detailed and scaled maps.

Resource extraction areas

The following resources were collected in these extraction areas:

- · food or medicinal plants e.g., migratory routes, spawning areas, prairie
- scarce raw materials e.g., quartz, copper, ochre or outcrops of chert
- · resources associated with early historic industry e.g., fur trade, logging, prospecting, mining

Aboriginal communities may hold traditional knowledge about their past use or resources in the area.

Early historic settlement

Early Euro-Canadian settlement include - but are not limited to:

- early military or pioneer settlement e.g., pioneer homesteads, isolated cabins, farmstead complexes
- early wharf or dock complexes
- · pioneers churches and early cemeteries

For more information, see below – under the early historic transportation routes.

Early historic transportation routes - such as trails, passes, roads, railways, portage routes, canals.

For more information, see:

- historical maps and/or historical atlases
 - for information on early settlement patterns such as trails (including Aboriginal trails), monuments, structures, fences, mills, historic roads, rail corridors, canals, etc.
 - · Archives of Ontario holds a large collection of historical maps and historical atlases
 - digital versions of historic atlases are available on the <u>Canadian County Atlas Digital Project</u>
- commemorative markers or plagues such as local, provincial or federal agencies
- municipal heritage committee or other local heritage organizations
 - · for information on early historic settlements or landscape features (e.g., fences, mill races, etc.)
 - · for information on commemorative markers or plaques



Ministry of Tourism, Culture and Sport

Programs & Services Branch 401 Bay Street, Suite 1700 Toronto ON M7A 0A7

Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes A Checklist for the Non-Specialist

The purpose of the checklist is to determine:

- if a property(ies) or project area:
 - · is a recognized heritage property
 - may be of cultural heritage value
- it includes all areas that may be impacted by project activities, including but not limited to:
 - · the main project area
 - temporary storage
 - · staging and working areas
 - temporary roads and detours

Processes covered under this checklist, such as:

- Planning Act
- Environmental Assessment Act
- Aggregates Resources Act
- Ontario Heritage Act Standards and Guidelines for Conservation of Provincial Heritage Properties

Cultural Heritage Evaluation Report (CHER)

If you are not sure how to answer one or more of the questions on the checklist, you may want to hire a qualified person(s) (see page 5 for definitions) to undertake a cultural heritage evaluation report (CHER).

The CHER will help you:

- identify, evaluate and protect cultural heritage resources on your property or project area
- reduce potential delays and risks to a project

Other checklists

Please use a separate checklist for your project, if:

- you are seeking a Renewable Energy Approval under Ontario Regulation 359/09 separate checklist
- your Parent Class EA document has an approved screening criteria (as referenced in Question 1)

Please refer to the Instructions pages for more detailed information and when completing this form.

Project or Property Name Talbotville Wastewater Treatment Plant Municipal Class Environmental Assessment North and South	Sites	
Project or Property Location (upper and lower or single tier municipality) Township of Southwold, Elgin County	4 (1	
Proponent Name Township of Southwold		
Proponent Contact Information Ken Loveland - cao@southwold.ca c/o Cameron Gorrie, Stantec Consulting - cameron.gorrie@stantec	c.com	
Screening Questions		
Is there a pre-approved screening checklist, methodology or process in place?	Yes	No ✓
If Yes, please follow the pre-approved screening checklist, methodology or process.		
If No, continue to Question 2.		
Part A: Screening for known (or recognized) Cultural Heritage Value	A-1-1-1	
2. Has the property (or project area) been evaluated before and found not to be of cultural heritage value?	Yes	No ✓
If Yes, do not complete the rest of the checklist.		
The proponent, property owner and/or approval authority will:		17
summarize the previous evaluation and		
 add this checklist to the project file, with the appropriate documents that demonstrate a cultural herit evaluation was undertaken 	tage	
The summary and appropriate documentation may be:		
submitted as part of a report requirement		
maintained by the property owner, proponent or approval authority		
If No, continue to Question 3.		
	Yes	No
3. Is the property (or project area):		
a. identified, designated or otherwise protected under the Ontario Heritage Act as being of cultural heritage?	tage	✓
b. a National Historic Site (or part of)?		1
c. designated under the Heritage Railway Stations Protection Act?		✓
d. designated under the Heritage Lighthouse Protection Act?		✓
e. identified as a Federal Heritage Building by the Federal Heritage Buildings Review Office (FHBRO)?	, <u> </u>	✓
f. located within a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site?		1
If Yes to any of the above questions, you need to hire a qualified person(s) to undertake:		
 a Cultural Heritage Evaluation Report, if a Statement of Cultural Heritage Value has not previously be prepared or the statement needs to be updated 	een	
If a Statement of Cultural Heritage Value has been prepared previously and if alterations or development are proposed, you need to hire a qualified person(s) to undertake:		
 a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impact If No, continue to Question 4. 	5	

rt B: S	creening for Potential Cultural Heritage Value		
		Yes	No
Does	the property (or project area) contain a parcel of land that:		
a.	is the subject of a municipal, provincial or federal commemorative or interpretive plaque?	П	1
b.	has or is adjacent to a known burial site and/or cemetery?	Ħ	V
C.	is in a Canadian Heritage River watershed?	П	V
d.	contains buildings or structures that are 40 or more years old?		V
rt C: 01	ther Considerations		
reile	ter uni ministrator, mel un recidio di propinti di differenza e partiri scorco, diprimisi Collision	Yes	No
Is ther	e local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area)):	
a.	is considered a landmark in the local community or contains any structures or sites that are important in defining the character of the area?		✓
b.	has a special association with a community, person or historical event?	П	1
C.	contains or is part of a cultural heritage landscape?		V
u need	to hire a qualified person(s) to undertake:		
•	a Cultural Heritage Evaluation Report (CHER)		
	a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts		
	of the above questions, there is low potential for built heritage or cultural heritage landscape on the		
e propo	nent, property owner and/or approval authority will:		
•	summarize the conclusion		
•	add this checklist with the appropriate documentation to the project file		
summ	ary and appropriate documentation may be:		
	submitted as part of a report requirement e.g. under the Environmental Assessment Act, Planning Act processes		
	maintained by the property owner, proponent or approval authority		
	Does a. b. c. d. rt C: Of Is ther a. b. c. /es to o operty of u need he prope a qual operty. e propo • • • • • • • • • • • • • • • • • •	b. has or is adjacent to a known burial site and/or cemetery? c. is in a Canadian Heritage River watershed? d. contains buildings or structures that are 40 or more years old? It C: Other Considerations Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area, a. is considered a landmark in the local community or contains any structures or sites that are important in defining the character of the area? b. has a special association with a community, person or historical event? c. contains or is part of a cultural heritage landscape? fees to one or more of the above questions (Part B and C), there is potential for cultural heritage resources on the operty or within the project area. u need to hire a qualified person(s) to undertake: a Cultural Heritage Evaluation Report (CHER) her property is determined to be of cultural heritage value and alterations or development is proposed, you need to be a qualified person(s) to undertake: a Heritage Impact Assessment (HIA) — the report will assess and avoid, eliminate or mitigate impacts to to all of the above questions, there is low potential for built heritage or cultural heritage landscape on the operty. proponent, property owner and/or approval authority will: summarize the conclusion add this checklist with the appropriate documentation to the project file esummary and appropriate documentation may be: submitted as part of a report requirement e.g. under the Environmental Assessment Act, Planning Act processes	Does the property (or project area) contain a parcel of land that: a. is the subject of a municipal, provincial or federal commemorative or interpretive plaque? b. has or is adjacent to a known burial site and/or cemetery? c. is in a Canadian Heritage River watershed? d. contains buildings or structures that are 40 or more years old? **TC: Other Considerations** Yes Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area): a. is considered a landmark in the local community or contains any structures or sites that are important in defining the character of the area? b. has a special association with a community, person or historical event? c. contains or is part of a cultural heritage landscape? (ses to one or more of the above questions (Part B and C), there is potential for cultural heritage resources on the operty or within the project area. u need to hire a qualified person(s) to undertake: • a Cultural Heritage Evaluation Report (CHER) ne property is determined to be of cultural heritage value and alterations or development is proposed, you need to be a qualified person(s) to undertake: • a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts to to all of the above questions, there is low potential for built heritage or cultural heritage landscape on the operty. • proponent, property owner and/or approval authority will: • summarize the conclusion • add this checklist with the appropriate documentation to the project file • submitted as part of a report requirement e.g. under the Environmental Assessment Act, Planning Act processes

Instructions

Please have the following available, when requesting information related to the screening questions below:

- a clear map showing the location and boundary of the property or project area
 - · large scale and small scale showing nearby township names for context purposes
- the municipal addresses of all properties within the project area
- · the lot(s), concession(s), and parcel number(s) of all properties within a project area

For more information, see the Ministry of Tourism, Culture and Sport's <u>Ontario Heritage Toolkit</u> or <u>Standards and Guidelines for Conservation of Provincial Heritage Properties</u>.

In this context, the following definitions apply:

- qualified person(s) means individuals professional engineers, architects, archaeologists, etc. having relevant, recent experience in the conservation of cultural heritage resources.
- proponent means a person, agency, group or organization that carries out or proposes to carry out an undertaking
 or is the owner or person having charge, management or control of an undertaking.

1. Is there a pre-approved screening checklist, methodology or process in place?

An existing checklist, methodology or process may already be in place for identifying potential cultural heritage resources, including:

- one endorsed by a municipality
- an environmental assessment process e.g. screening checklist for municipal bridges
- one that is approved by the Ministry of Tourism, Culture and Sport (MTCS) under the Ontario government's Standards & Guidelines for Conservation of Provincial Heritage Properties [s.B.2.]

Part A: Screening for known (or recognized) Cultural Heritage Value

2. Has the property (or project area) been evaluated before and found not to be of cultural heritage value?

Respond 'yes' to this question, if all of the following are true:

A property can be considered not to be of cultural heritage value if:

- a Cultural Heritage Evaluation Report (CHER) or equivalent has been prepared for the property with the advice of a qualified person and it has been determined not to be of cultural heritage value and/or
- the municipal heritage committee has evaluated the property for its cultural heritage value or interest and determined that the property is not of cultural heritage value or interest

A property may need to be re-evaluated, if:

- there is evidence that its heritage attributes may have changed
- · new information is available
- the existing Statement of Cultural Heritage Value does not provide the information necessary to manage the property
- the evaluation took place after 2005 and did not use the criteria in Regulations 9/06 and 10/06

Note: Ontario government ministries and public bodies [prescribed under Regulation 157/10] may continue to use their existing evaluation processes, until the evaluation process required under section B.2 of the Standards & Guidelines for Conservation of Provincial Heritage Properties has been developed and approved by MTCS.

To determine if your property or project area has been evaluated, contact:

- the approval authority
- · the proponent
- the Ministry of Tourism, Culture and Sport

3a. Is the property (or project area) identified, designated or otherwise protected under the Ontario Heritage Act as being of cultural heritage value e.g.:

- designated under the Ontario Heritage Act
 - individual designation (Part IV)
 - part of a heritage conservation district (Part V)

Individual Designation - Part IV

A property that is designated:

- by a municipal by-law as being of cultural heritage value or interest [s.29 of the Ontario Heritage Acf]
- by order of the Minister of Tourism, Culture and Sport as being of cultural heritage value or interest of provincial significance [s.34.5]. Note: To date, no properties have been designated by the Minister.

Heritage Conservation District - Part V

A property or project area that is located within an area designated by a municipal by-law as a heritage conservation district [s. 41 of the Ontario Heritage Act].

For more information on Parts IV and V, contact:

- municipal clerk
- Ontario Heritage Trust
- local land registry office (for a title search)

ii. subject of an agreement, covenant or easement entered into under Parts II or IV of the Ontario Heritage Act

An agreement, covenant or easement is usually between the owner of a property and a conservation body or level of government. It is usually registered on title.

The primary purpose of the agreement is to:

- · preserve, conserve, and maintain a cultural heritage resource
- prevent its destruction, demolition or loss

For more information, contact:

- Ontario Heritage Trust for an agreement, covenant or easement [clause 10 (1) (c) of the Ontario Heritage Act]
- municipal clerk for a property that is the subject of an easement or a covenant [s.37 of the Ontario Heritage Act]
- · local land registry office (for a title search)

iii. listed on a register of heritage properties maintained by the municipality

Municipal registers are the official lists - or record - of cultural heritage properties identified as being important to the community. Registers include:

- all properties that are designated under the Ontario Heritage Act (Part IV or V)
- properties that have not been formally designated, but have been identified as having cultural heritage value or interest to the community

For more information, contact:

- municipal clerk
- municipal heritage planning staff
- municipal heritage committee

iv. subject to a notice of:

- intention to designate (under Part IV of the Ontario Heritage Act)
- a Heritage Conservation District study area bylaw (under Part V of the Ontario Heritage Act)

A property that is subject to a **notice of intention to designate** as a property of cultural heritage value or interest and the notice is in accordance with:

- section 29 of the Ontario Heritage Act
- section 34.6 of the Ontario Heritage Act. Note: To date, the only applicable property is Meldrum Bay Inn, Manitoulin Island. [s.34.6]

An area designated by a municipal by-law made under section 40.1 of the *Ontario Heritage Act* as a **heritage conservation district study area**.

For more information, contact:

- municipal clerk for a property that is the subject of notice of intention [s. 29 and s. 40.1]
- Ontario Heritage Trust

v. included in the Ministry of Tourism, Culture and Sport's list of provincial heritage properties

Provincial heritage properties are properties the Government of Ontario owns or controls that have cultural heritage value or interest.

The Ministry of Tourism, Culture and Sport (MTCS) maintains a list of all provincial heritage properties based on information provided by ministries and prescribed public bodies. As they are identified, MTCS adds properties to the list of provincial heritage properties.

For more information, contact the MTCS Registrar at registrar@mtc.gov.on.ca.

3b. is the property (or project area) a National Historic Site (or part of)?

National Historic Sites are properties or districts of national historic significance that are designated by the Federal Minister of the Environment, under the Canada National Parks Act, based on the advice of the Historic Sites and Monuments Board of Canada.

For more information, see the National Historic Sites website.

3c. is the property (or project area) designated under the Heritage Railway Stations Protection Act?

The Heritage Railway Stations Protection Act protects heritage railway stations that are owned by a railway company under federal jurisdiction. Designated railway stations that pass from federal ownership may continue to have cultural heritage value.

For more information, see the Directory of Designated Heritage Railway Stations.

3d. is the property (or project area) designated under the Heritage Lighthouse Protection Act?

The Heritage Lighthouse Protection Act helps preserve historically significant Canadian lighthouses. The Act sets up a public nomination process and includes heritage building conservation standards for lighthouses which are officially designated.

For more information, see the Heritage Lighthouses of Canada website.

3e. is the property (or project area) identified as a Federal Heritage Building by the Federal Heritage Buildings Review Office?

The role of the Federal Heritage Buildings Review Office (FHBRO) is to help the federal government protect the heritage buildings it owns. The policy applies to all federal government departments that administer real property, but not to federal Crown Corporations.

For more information, contact the Federal Heritage Buildings Review Office.

See a directory of all federal heritage designations.

3f. Is the property (or project area) located within a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site?

A UNESCO World Heritage Site is a place listed by UNESCO as having outstanding universal value to humanity under the Convention Concerning the Protection of the World Cultural and Natural Heritage. In order to retain the status of a World Heritage Site, each site must maintain its character defining features.

Currently, the Rideau Canal is the only World Heritage Site in Ontario.

For more information, see Parks Canada - World Heritage Site website.

Part B: Screening for potential Cultural Heritage Value

4a. Does the property (or project area) contain a parcel of land that has a municipal, provincial or federal commemorative or interpretive plaque?

Heritage resources are often recognized with formal plaques or markers.

Plaques are prepared by:

- municipalities
- provincial ministries or agencies
- federal ministries or agencies
- local non-government or non-profit organizations

For more information, contact:

- municipal heritage committees or local heritage organizations for information on the location of plaques in their community
- Ontario Historical Society's Heritage directory for a list of historical societies and heritage organizations
- Ontario Heritage Trust for a list of plagues commemorating Ontario's history
- Historic Sites and Monuments Board of Canada for a list of plagues commemorating Canada's history

4b. Does the property (or project area) contain a parcel of land that has or is adjacent to a known burial site and/or cemetery?

For more information on known cemeteries and/or burial sites, see:

- Cemeteries Regulations, Ontario Ministry of Consumer Services for a database of registered cemeteries
- Ontario Genealogical Society (OGS) to <u>locate records of Ontario cemeteries</u>, both currently and no longer in existence; cairns, family plots and burial registers
- Canadian County Atlas Digital Project to locate early cemeteries

In this context, adjacent means contiguous or as otherwise defined in a municipal official plan.

4c. Does the property (or project area) contain a parcel of land that is in a Canadian Heritage River watershed?

The Canadian Heritage River System is a national river conservation program that promotes, protects and enhances the best examples of Canada's river heritage.

Canadian Heritage Rivers must have, and maintain, outstanding natural, cultural and/or recreational values, and a high level of public support.

For more information, contact the Canadian Heritage River System.

If you have questions regarding the boundaries of a watershed, please contact:

- your conservation authority
- · municipal staff

4d. Does the property (or project area) contain a parcel of land that contains buildings or structures that are 40 or more years old?

A 40 year 'rule of thumb' is typically used to indicate the potential of a site to be of cultural heritage value. The approximate age of buildings and/or structures may be estimated based on:

- history of the development of the area
- fire insurance maps
- architectural style
- building methods

Property owners may have information on the age of any buildings or structures on their property. The municipality, local land registry office or library may also have background information on the property.

Note: 40+ year old buildings or structure do not necessarily hold cultural heritage value or interest; their age simply indicates a higher potential.

A building or structure can include:

- residential structure
- farm building or outbuilding
- industrial, commercial, or institutional building
- · remnant or ruin
- · engineering work such as a bridge, canal, dams, etc.

For more information on researching the age of buildings or properties, see the Ontario Heritage Tool Kit Guide <u>Heritage Property Evaluation</u>.

Part C: Other Considerations

5a. Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area) is considered a landmark in the local community or contains any structures or sites that are important to defining the character of the area?

Local or Aboriginal knowledge may reveal that the project location is situated on a parcel of land that has potential landmarks or defining structures and sites, for instance:

- buildings or landscape features accessible to the public or readily noticeable and widely known
- complexes of buildings
- monuments
- ruins

5b. is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area) has a special association with a community, person or historical event?

Local or Aboriginal knowledge may reveal that the project location is situated on a parcel of land that has a special association with a community, person or event of historic interest, for instance:

- · Aboriginal sacred site
- traditional-use area
- battlefield
- · birthplace of an individual of importance to the community

5c. Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area) contains or is part of a cultural heritage landscape?

Landscapes (which may include a combination of archaeological resources, built heritage resources and landscape elements) may be of cultural heritage value or interest to a community.

For example, an Aboriginal trail, historic road or rail corridor may have been established as a key transportation or trade route and may have been important to the early settlement of an area. Parks, designed gardens or unique landforms such as waterfalls, rock faces, caverns, or mounds are areas that may have connections to a particular event, group or belief.

For more information on Questions 5.a., 5.b. and 5.c., contact:

- Elders in Aboriginal Communities or community researchers who may have information on potential cultural heritage resources. Please note that Aboriginal traditional knowledge may be considered sensitive.
- · municipal heritage committees or local heritage organizations
- Ontario Historical Society's "Heritage Directory" for a list of historical societies and heritage organizations in the province

An internet search may find helpful resources, including:

- historical maps
- historical walking tours
- municipal heritage management plans
- · cultural heritage landscape studies
- · municipal cultural plans

Information specific to trails may be obtained through Ontario Trails.

Ministry of Tourism, Culture and Sport

Archaeology Programs Unit Programs and Services Branch Culture Division 401 Bay Street, Suite 1700 Toronto ON M7A 0A7 Tel.: (519) 675-6898

Email: Shari.Prowse@ontario.ca

Ministère du Tourisme, de la Culture et du Sport

Unité des programmes d'archéologie Direction des programmes et des services Division de culture 401, rue Bay, bureau 1700 Toronto ON M7A 0A7 Tél.: (519) 675-6898

Email: Shari.Prowse@ontario.ca



Nov 20, 2015

Paul James Clifford O'Neal (P040) Mayer Heritage Consultants Inc. 90 Curtis St. Thomas ON N5P1J2

RE: Review and Entry into the Ontario Public Register of Archaeological Reports:
Archaeological Assessment Report Entitled, "Revised Report on Archaeological
Assessment (Stages 1 & 2) 10065 Talbotville Gore Road, Talbotville, Lot 40,
Concession SENBTR, Township of Southwold, Elgin County, Ontario", Dated Oct
29, 2015, Filed with MTCS Toronto Office on Nov 19, 2015, MTCS Project
Information Form Number P040-360-2013, MTCS File Number 0003873

Dear Mr. O'Neal:

This office has reviewed the above-mentioned report, which has been submitted to this ministry as a condition of licensing in accordance with Part VI of the Ontario Heritage Act, R.S.O. 1990, c 0.18. This review has been carried out in order to determine whether the licensed professional consultant archaeologist has met the terms and conditions of their licence, that the licensee assessed the property and documented archaeological resources using a process that accords with the 2011 Standards and Guidelines for Consultant Archaeologists set by the ministry, and that the archaeological fieldwork and report recommendations are consistent with the conservation, protection and preservation of the cultural heritage of Ontario.

The report documents the Stage 1-2 assessment of the study area as depicted in Map 3 of the above titled report and recommends the following:

The sites at Location 1 and 2 have been fully documented according to the criteria listed in the Ministry of Tourism, Culture and Sport's Standards and Guidelines for Consultant Archaeologists. No additional fieldwork is recommended for these two locations and no further assessment of the current study area is required.

Based on the information contained in the report, the ministry is satisfied that the fieldwork and reporting for the archaeological assessment are consistent with the ministry's 2011 Standards and Guidelines for Consultant Archaeologists and the terms and conditions for archaeological licences. This report has been entered into the Ontario Public Register of Archaeological Reports. Please note that the ministry makes no representation or warranty as to the completeness, accuracy or quality of reports in the register.

Should you require any further information regarding this matter, please feel free to contact me.

Sincerely,

Shari Prowse Archaeology Review Officer

cc. Archaeology Licensing Officer Chris M. Pincombe, Ricor Engineering Ltd Donna Ethier, Township of Southwold

¹In no way will the ministry be liable for any harm, damages, costs, expenses, losses, claims or actions that may result: (a) if the Report(s) or its recommendations are discovered to be inaccurate, incomplete, misleading or fraudulent; or (b) from the issuance of this letter. Further measures may need to be taken in the event that additional artifacts or archaeological sites are identified or the Report(s) is otherwise found to be inaccurate, incomplete, misleading or fraudulent.